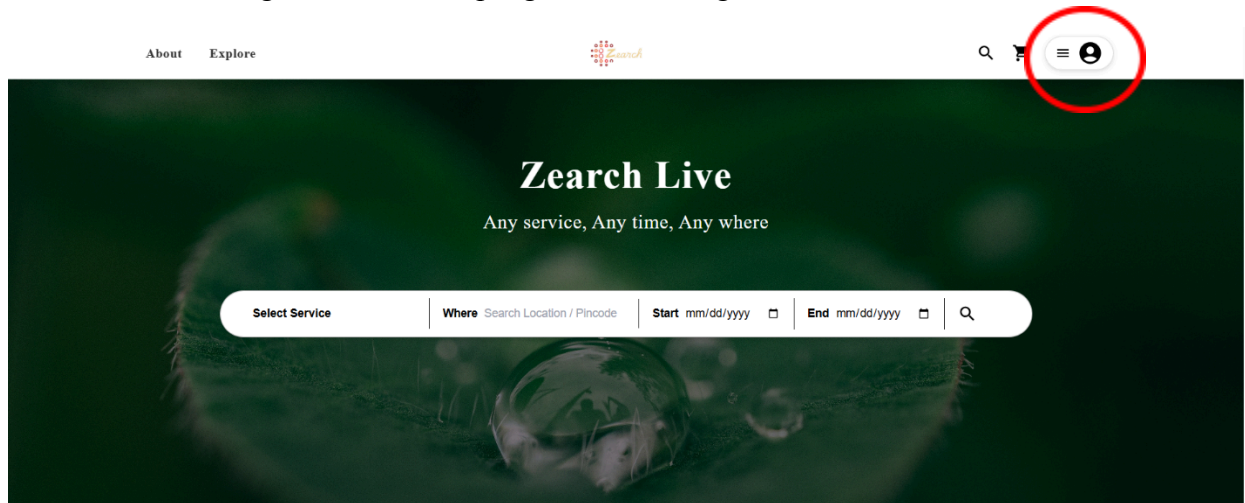
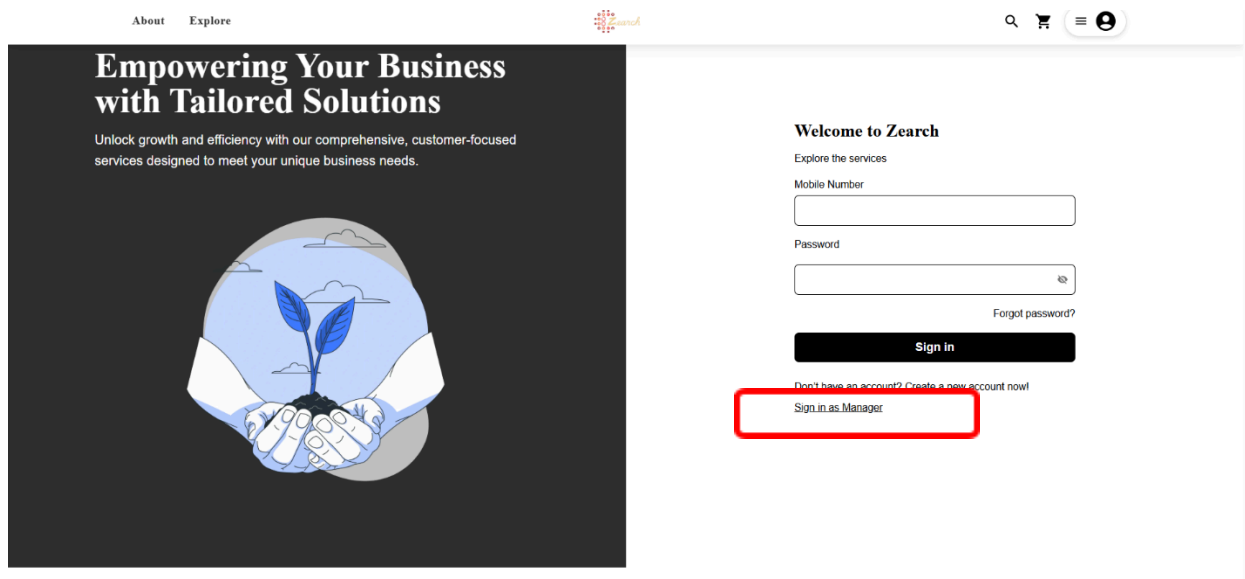


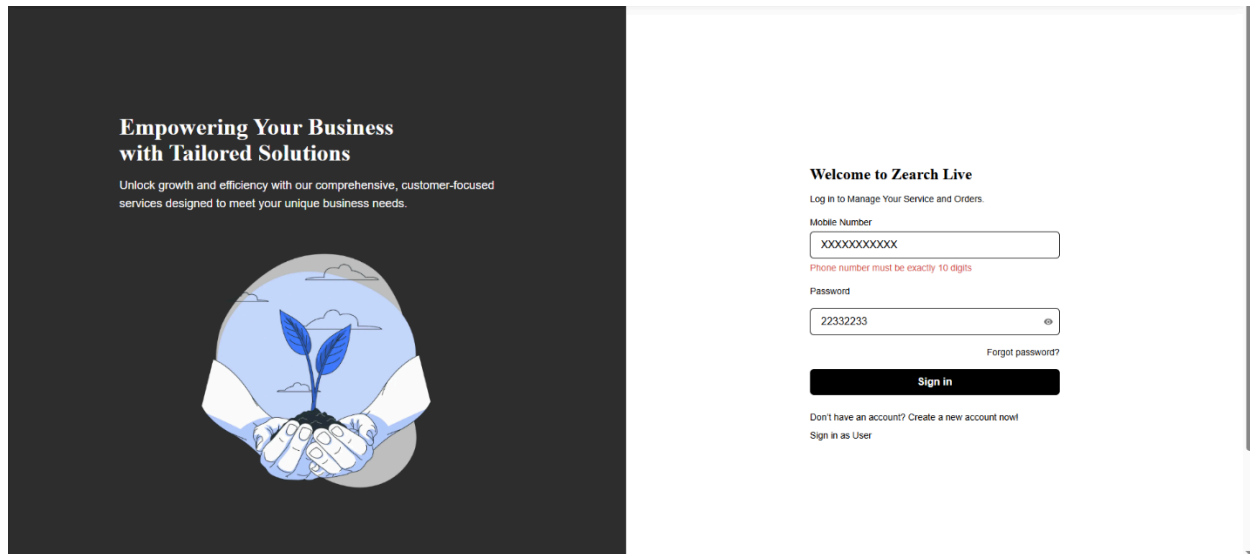
## STEPS:

1. Open the website using this URL <https://zearch.live/>, the home page will open.
2. Click the Login icon in the top-right corner to sign in.

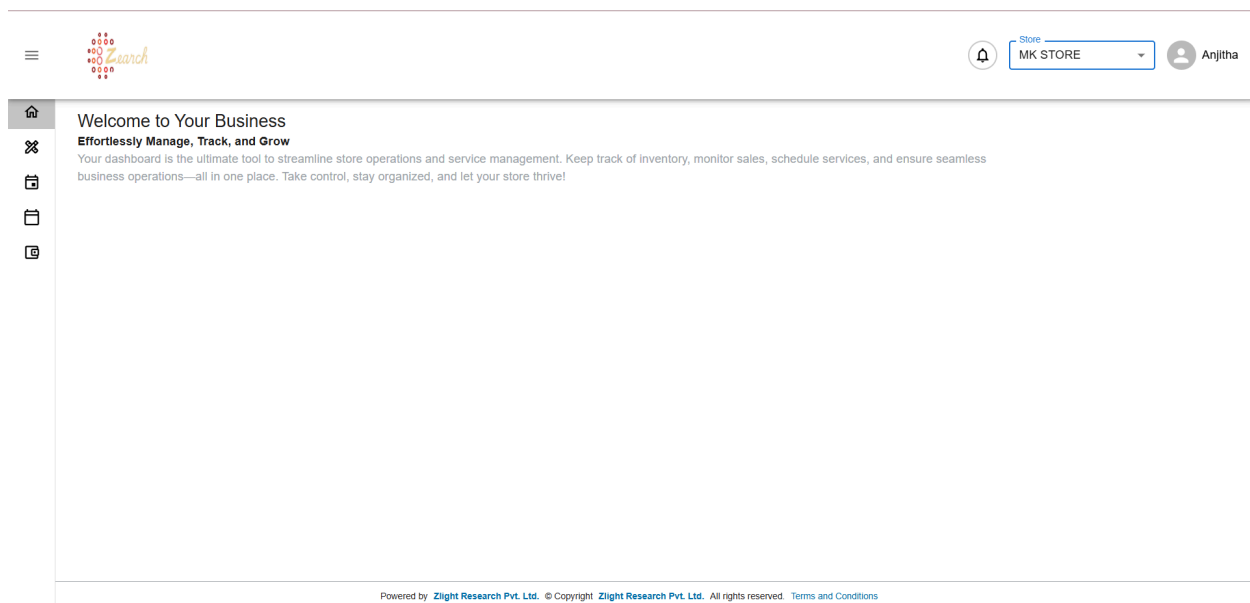


3. The Sign In screen will appear.
4. Click on **Sign in as Manager** to log in as manager. (If you are an existing customer, sign in with your mobile number and password. If you don't have an account, refer to the sign-up user guide to create one.)

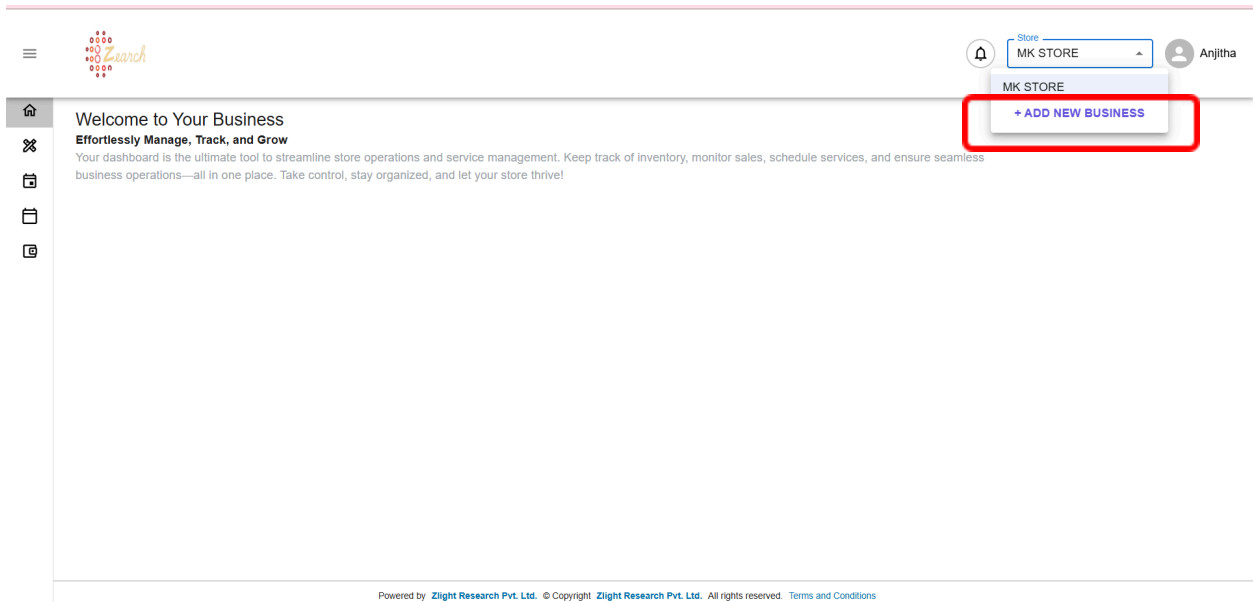




## 5. Dashboard will be displayed



## 6. Select the store dropdown and click on **Add New Business**.



## 7. Provide the business details:

- 7.1 Business Name – Enter the name of the business.
- 7.2 Business Type – Click the dropdown and select your business type.
- 7.3 Primary Category – Click the dropdown and select Infrastructure Services.
- 7.4 Business Ownership Type – Select the type of ownership.
- 7.5 GSTIN Number – Enter a valid GSTIN number.
- 7.6 Business Description – Enter a brief and accurate description of your business.
- 7.7 Save & Next – Click the Save & Next button to proceed.

The screenshot shows the 'Business Details' form. The form is divided into sections with labels and instructions. The fields are as follows:

- Business Name:** Enter the name of your Business. The input field contains 'INFOSIS'.
- Business Type:** Select the category that best describes your business or organization. The dropdown menu is set to 'Auditorium'.
- Primary Product Category:** Choose the main category that represents your primary products or services. The dropdown menu is set to 'Infrastructure Services'.
- Business Ownership Type:** Select your business ownership structure. The dropdown menu is set to 'Proprietorship'.
- GSTIN Number:** Enter your GSTIN number. The input field contains 'XXXXXXXXXXXXXXXXXX'.
- Business Description:** Provide description about your Business. The input field contains 'Write Business Description'.

A 'Save & Next' button is located at the bottom right of the form.

## 8. Provide the Address Details:

- 8.1 Business Contact Person Name – Enter the full name of the primary contact person for the business.

- 8.2 Address Line 1 – Enter the first line of the address (e.g., building number, street name).
- 8.3 Address Line 2 – Enter the second line of the address, if applicable (e.g., apartment, suite, or landmark).
- 8.4 City – Enter the name of the city where the business is located.
- 8.5 State – Select or enter the state name.
- 8.6 Country – Enter the country name.
- 8.7 Pincode – Enter the correct postal code for the address.
- 8.8 Post Office – Enter the relevant post office name.
- 8.9 Address Type – Click the dropdown and select the address type (e.g., Business, Residential).
- 8.10 Phone Number – Enter a valid phone number for business contact purposes.
- 8.11 Save & Next – Click the Save & Next button to proceed.

The screenshot shows a web application interface for Zight Research Pvt. Ltd. The top navigation bar includes a logo, a search bar, and a user profile for 'Anjitha'. The main content area is titled 'Address' and contains a form with the following fields:

- Business Contact Person Name: XXXXXXXXXX
- Address Line 1: Address
- Address Line 2: fakesreet
- City: kochi
- State: Emakulam
- Country: India
- Pincode: 683513
- Post Office: Nambiatukunnam
- Address Type: Store
- Phone Number: XXXXXXXXXX

A 'Save & Next' button is located at the bottom right of the form. The footer of the page states: 'Powered by Zight Research Pvt. Ltd. © Copyright Zight Research Pvt. Ltd. All rights reserved. Terms and Conditions'.

## 9. Provide the Bank Account Details:

- 9.1 Account Holder Name – Enter the full name of the account holder as per bank records.
- 9.2 Account Number – Enter the valid bank account number for transactions.
- 9.3 IFSC Code – Enter the IFSC code of the bank branch.
- 9.4 MICR Number – This field will be auto-filled based on the IFSC Code entered.
- 9.5 Bank Details – This field will be auto-filled based on the IFSC Code entered.
- 9.6 Save & Next – Click the Save & Next button to proceed.

**Bank Account**  
Provide your account number, IFSC, and MICR for transactions.

**Account Holder Name**  
Enter the name of Account Holder: XXXXXXXXXXXX

**Account Number**  
Provide your Account number: 00000000000000

**Bank Account Details**  
Provide your details of the account

**IFSC Code**  
SBIN007981

**MICR Number**  
560002036

**Bank Details**  
NO 375, DHIRUVA, MKP  
ROAD, PADMANABHANAGAR, BANGALORE

**Save & Next >**

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## 10. Provide the Identity and License Details:

10.1 Select Issued Authority – Click the dropdown and select the authority that issued your license.

10.2 License Number – Enter the valid license number as per the issued document.

10.3 Upload License Image – Drag and drop the license file into the upload area or click Choose File to browse and upload from your device.

10.4 Click the Add button – Click Add to save the entered Identity and License details. The details will then be displayed in the list below.

**Identity & License**  
Enter your ID and license details for verification and authorization.

**Select Issued Authority**

**License Number**  
Enter license number

**Upload License Image**  
Drag and drop file here or [Choose file](#)

**ADD**

Sl.No	Authority	License Number	Image	Actions
1	PAN	AAAAA77TTA		<a href="#">VIEW</a>

**Finish**

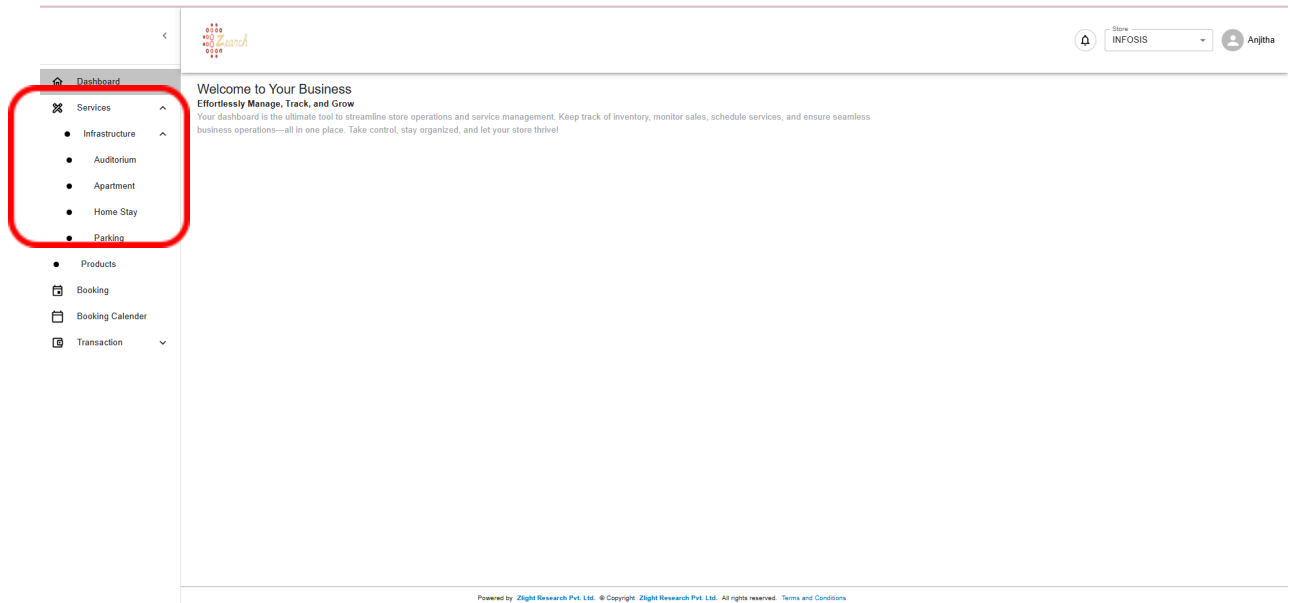
11. Click **Finish** to successfully add the new business.

## 12. Access and Select Services:

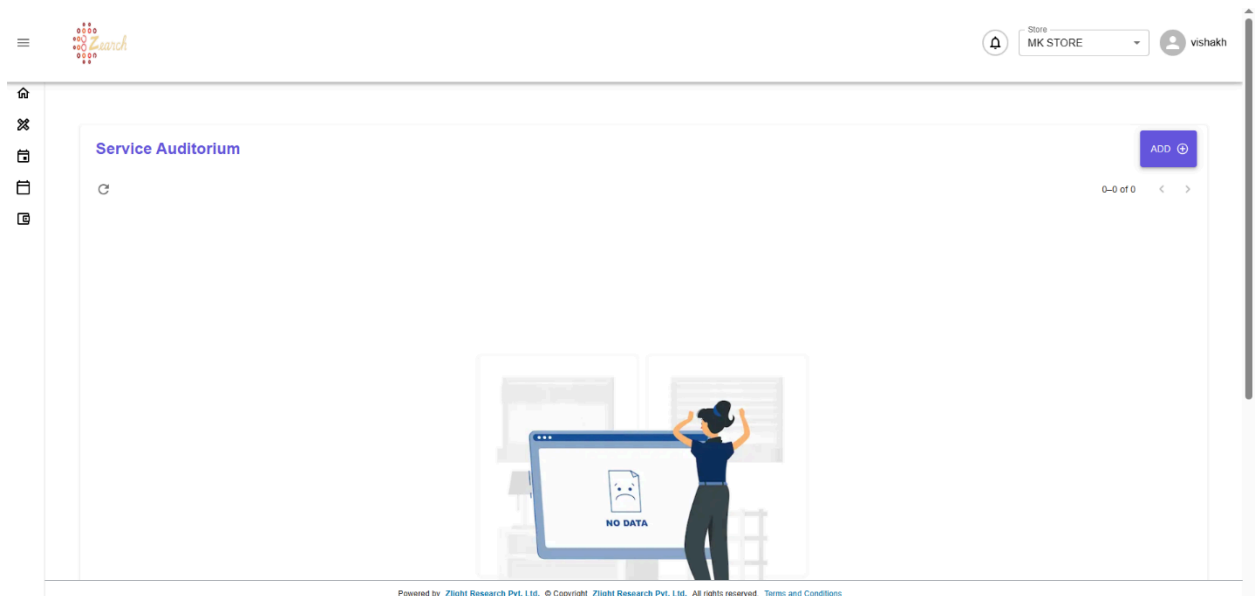
12.1 Click **Dashboard** from the left menu.

12.2 Select **Services** from the menu options.

12.3 Under **Infrastructure**, choose the category (e.g., Auditorium, Apartment, Home Stay, Parking) for the service you want to manage or add.



## 13. Click the **Add** button to create a new service under the selected infrastructure category.



## 14. Provide the Service Unit Details:

14.1 Service Unit Name – Enter the name of the service unit.

14.2 Service Type – Select the service type from the dropdown.

14.3 Education Institution Reservation – If the service unit is an educational institution, enable the checkbox "Is Education Institution?". Once enabled, the Reservation Type

dropdown becomes active.

14.4 Reservation Type – Select the reservation preference for the service unit. The available options are "No Reservations", "Reserved on Weekdays", "Reserved on Weekdays and Saturdays", and "Reserved on All Days".

#### Service Unit Address

14.5 Address Line 1 – Enter the first line of the service unit's address.

14.6 Address Line 2 – Enter the second line of the service unit's address.

14.7 City – Enter the city name.

14.8 State – Enter the state name.

14.9 Country – Enter the country name.

14.10 Pincode – Enter the postal code.

14.11 Post Office – Enter the post office name.

14.12 Address Type – Select the address type from the dropdown.

#### Service Unit Owner Address

14.13 Owner Name – Enter the owner's name.

14.14 Owner Email – Enter the owner's email address.

14.15 Address Line 1 – Enter the first line of the owner's address.

14.16 Address Line 2 – Enter the second line of the owner's address.

14.17 City – Enter the owner's city name.

14.18 State – Enter the owner's state name.

14.19 Country – Enter the owner's country name.

14.20 Pincode – Enter the owner's postal code.

14.21 Post Office – Enter the owner's post office name.

#### Location Information (Optional)

14.22 Longitude – Enter the longitude.

14.23 Latitude – Enter the latitude.

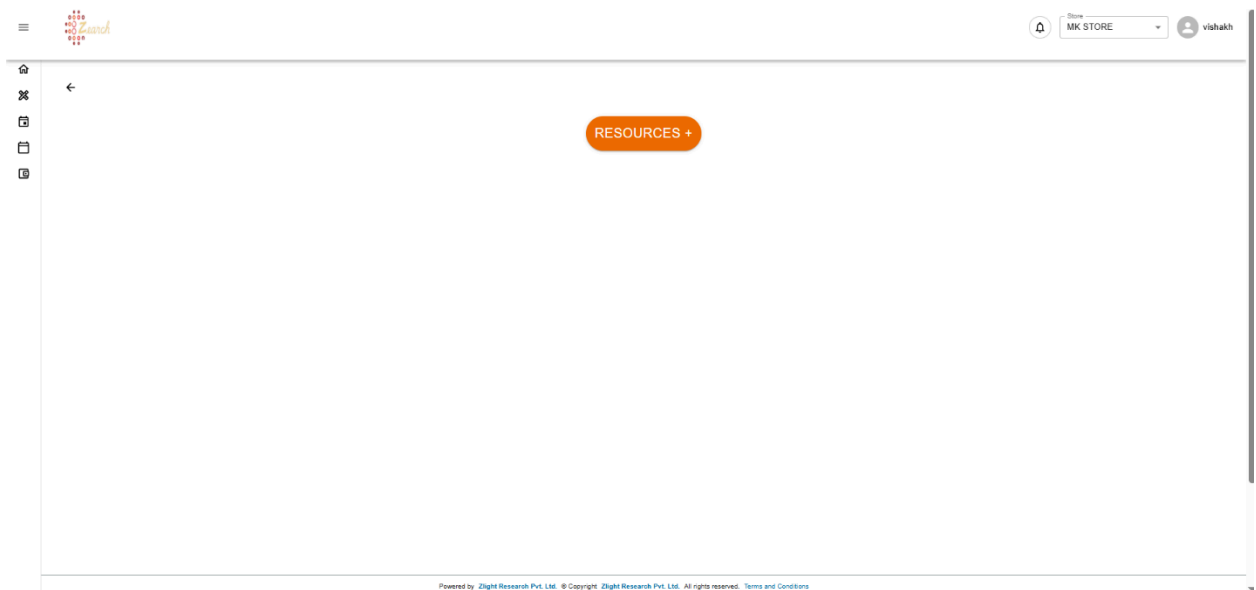
14.24 License Number – Enter the license number.

14.25 Service Unit Image – Upload an image of the service unit.

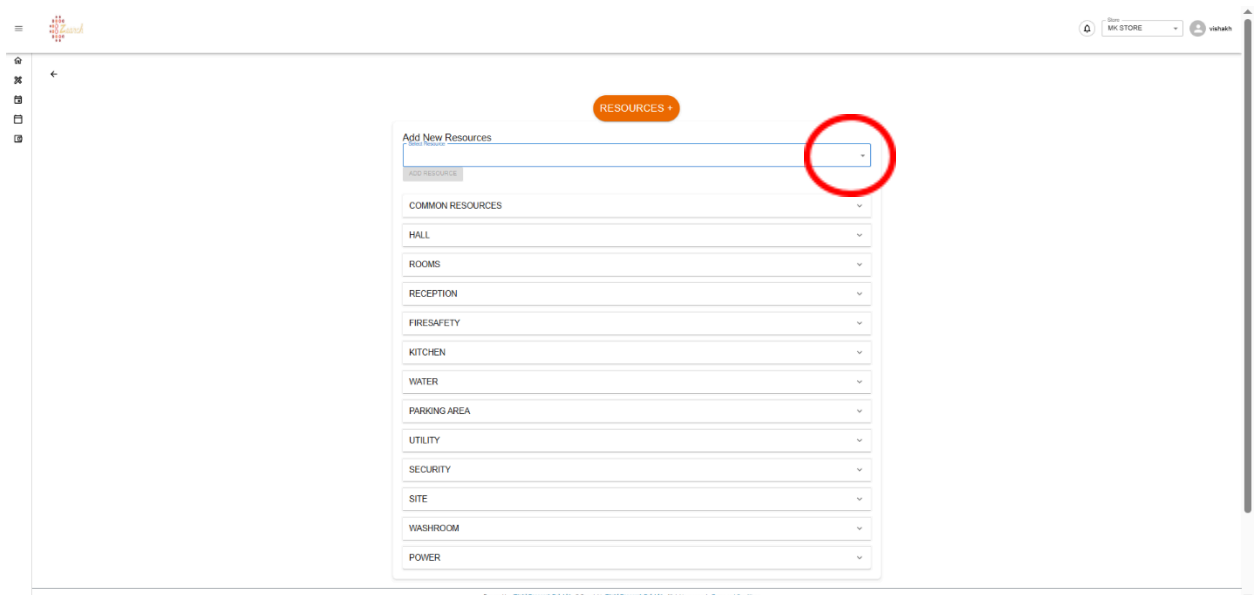
After filling in all the mandatory fields (and any optional ones if needed), click the **Submit** button at the bottom of the form.







17. Click the **Add New Resources** dropdown.



18. Select from the available 14 resource types:

18.1 Common Resources

18.2 Hall

18.3 Rooms

18.4 Reception

18.5 Fire Safety

18.6 Kitchen

18.7 Water

18.8 Parking Area

18.9 Utility

- 18.10 Security
- 18.11 Site
- 18.12 Washroom
- 18.13 Power

The screenshot shows a software interface for adding new resources. A dialog box titled 'Add New Resources' is open. It features a search bar at the top with the placeholder text 'Select Resource'. Below the search bar is a scrollable list of resource categories. The categories listed are: Rooms, Halls, Kitchen, ParkingArea, Reception, Washrooms, ResourcePower, Security, CommonResources, FireSafety, Site, Utility, and Water. The 'Halls' category is currently selected and highlighted.

## 19. Add Hall Resource:

- 19.1 Hall Image – Upload a clear image of the hall.
- 19.2 Hall Name – Enter the name for the hall.
- 19.3 Hall Type – Click the dropdown and select the hall type.
- 19.4 Event Type – Select one or more event types suitable for the hall.
- 19.5 Hall Area Value – Enter the total area of the hall.
- 19.6 Seat Capacity Count – Enter the total seating capacity.
- 19.7 Seating Topology Name – Select or enter the seating layout name.
- 19.8 Distance Between Seat Rows – Enter the measurement between rows in meters/feet.
- 19.9 Seating Fixed – Tick if the seating is permanently fixed.
- 19.10 Seat Dividing Arms – Tick if seats have dividing arms.
- 19.11 Driving Permission – Tick if vehicle entry is allowed.
- 19.12 Stage Availability – Tick if a stage is available.
- 19.13 Stage Image – Upload a clear image of the stage.
- 19.14 Stage Type Name – Select or enter the type of stage.
- 19.15 Stage Height – Enter the height of the stage.
- 19.16 Stage Space – Enter the total stage area.
- 19.17 Stage Shape Name – Select or enter the shape of the stage.
- 19.18 Aspect Value – Enter the aspect ratio or relevant measurement.
- 19.19 Back Stage Availability – Tick if there is a backstage area.
- 19.20 Back Stage Image – Upload a backstage area image.
- 19.21 Property Table – Tick if a property table is available.
- 19.22 Drainage System – Tick if a drainage system is available.
- 19.23 Permanent Wiring – Tick if the hall has permanent wiring.
- 19.24 Illumination – Tick if the hall has proper lighting.
- 19.25 Balcony Availability – Tick if a balcony is available.

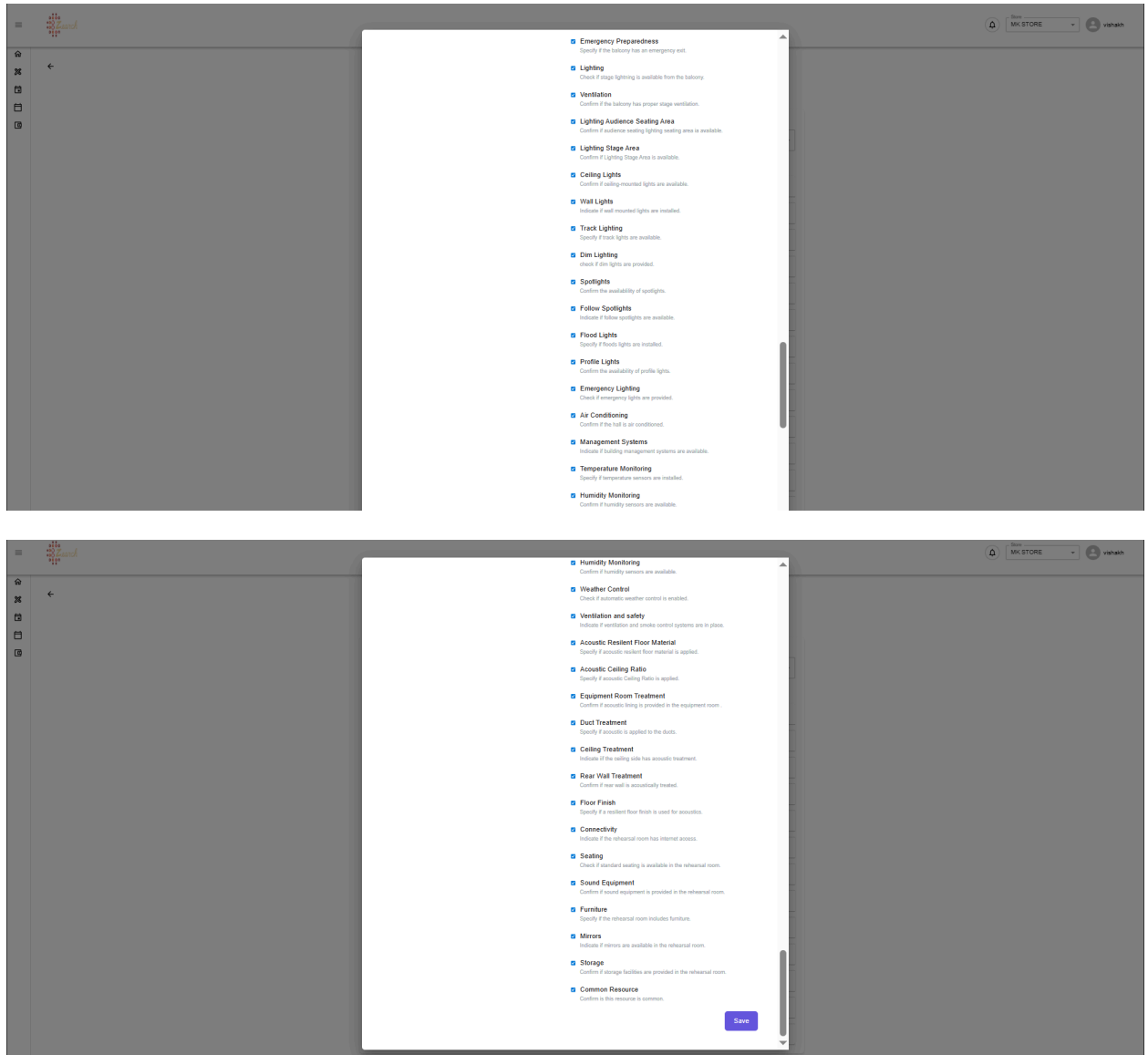
- 19.26 Balcony Image – Upload a balcony image.
- 19.27 Balcony Height – Enter the balcony height.
- 19.28 Balcony Space – Enter the balcony area.
- 19.29 Balcony Seat Capacity – Enter the seating capacity of the balcony.
- 19.30 Accessibility – Tick if the hall is accessible for people with disabilities.
- 19.31 Safety Features – Tick all applicable safety features.
- 19.32 Emergency Preparedness – Tick if emergency plans are in place.
- 19.33 Lighting – Tick if adequate lighting is available.
- 19.34 Lighting Above Seating Area – Tick if lighting is installed above seating.
- 19.35 Lighting Shape Above Seating Area – Enter or select lighting shape.
- 19.36 Par Can Lights – Tick if available.
- 19.37 Side Lighting – Tick if available.
- 19.38 Spotlights – Tick if available.
- 19.39 Follow Spotlights – Tick if available.
- 19.40 Flood Lights – Tick if available.
- 19.41 LED Lights – Tick if available.
- 19.42 Emergency Lighting – Tick if available.
- 19.43 Air Conditioning – Tick if air conditioning is installed.
- 19.44 Management Systems – Tick if hall has management control systems.
- 19.45 Temperature Monitoring – Tick if temperature monitoring is available.
- 19.46 Humidity Regulation – Tick if humidity regulation is available.
- 19.47 Weather Control – Tick if weather control systems are available.
- 19.48 Ventilation and Safety – Tick if ventilation safety measures are installed.
- 19.49 Acoustic Material Floor Treatment – Tick if floor has acoustic treatment.
- 19.50 Acoustic Ceiling Panels – Tick if acoustic ceiling panels are installed.
- 19.51 Acoustic Wall Panels – Tick if acoustic wall panels are installed.
- 19.52 Soundproof Room Treatment – Tick if soundproofing is applied.
- 19.53 Wall Treatment – Tick if special wall treatments are available.
- 19.54 Ceiling Treatment – Tick if special ceiling treatments are available.
- 19.55 Roof Treatment – Tick if special roof treatments are available.
- 19.56 Connectivity – Tick if hall has internet or network connectivity.
- 19.57 Sound Equipment – Tick if hall has sound equipment.
- 19.58 Furniture – Tick if furniture is provided.
- 19.59 Restroom – Tick if restrooms are available.
- 19.60 Storage – Tick if storage facilities are available.
- 19.61 Common Resources – Tick if hall shares resources with other areas.
- 19.62 Save – Click to save the hall details.

**20. Fill in Hall Details:**

- 20.1 Enter the Hall details (mandatory).
- 20.2 Fill in Stage details (optional, only if required).
- 20.3 Fill in Balcony details (optional, only if required).
- 20.4 Fill in Back Stage details (optional, only if required).







## 21. Add Room Resource: Add Room Resource:

- 21.1 Room Image – Upload the room image (JPG, SVG, PNG, Max Size: 1MB).
- 21.2 Reference Type – Select the reference type from the dropdown (e.g., Auditorium).
- 21.3 Room Name – Enter the room name.
- 21.4 Room Type – Select the room type from the dropdown (e.g., VIP Seating Room).
- 21.5 Room Area – Enter the total room area.
- 21.6 Room Area Unit – Select the measurement unit from the dropdown (e.g., Metre Square).
- 21.7 Mirror Count – Enter the total number of mirrors in the room.
- 21.8 Facilities – Tick applicable checkboxes: Bed Available, Bathroom Attached, Air Conditioned, WiFi Available.
- 21.9 Common Resource – Tick this if the resource is common.
- 21.10 Save – Click to save the room details.

**Add Services**  
Services/Add services

**Room**  
Provide details about the room, including its size, type and other configurations.

**Room Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

**Reference Type**  
Auditorium

**Room Name**  
S N ROOM

**Room Type**  
VIP Seating Room

**Room Area**  
6

**Room Area Unit**  
Metre Square

**Minor Count**  
2

☒ Bed Available  
☐ Bathroom Attached  
☐ Air Conditioned  
☐ WiFi Available  
☒ Common Resource  
Confirm if this resource is common.

Save

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## 22. Add Kitchen Resource: Add Kitchen Resource:

22.1 Kitchen Image – Upload an image of the kitchen (JPG, SVG, PNG, Max Size: 1MB).

22.2 Reference Type – Select the reference type from the dropdown (e.g., Auditorium).

22.3 Kitchen Name – Enter the name of the kitchen.

22.4 Kitchen Space – Enter the kitchen space count.

22.5 Kitchen Maximum Staff Count – Enter the maximum number of staff allowed in the kitchen.

22.6 Burner Unit Count – Enter the total number of burners available.

22.7 Floor Number – Enter the floor number where the kitchen is located.

22.8 Kitchen Description – Provide a brief description of the kitchen.

22.9 Mechanized Kitchen – Check this option if the kitchen is mechanized.

22.10 Gas Pipeline – Check this option if a gas pipeline is available.

22.11 Common Resource – Check this option if the kitchen is a common/shared resource.

22.12 Save – Click to save the kitchen details.

**Add Services**  
ServicesAdd services

**Kitchen**  
Kitchen facilities and equipment available

**Kitchen Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

**Reference Type**  
Auditorium

**Kitchen Name**  
SN KITCHEN

**Kitchen Space**  
2

**Kitchen Space Unit**  
Metre Square

**Kitchen Maximum Staff Count**  
2

**Burner Unit Count**  
2

**Floor Number**  
3

**Kitchen Description**  
New

☒ **Mechanized Kitchen**  
Confirm if the kitchen is mechanized.

☒ **Gas Pipeline**  
Indicate if a gas pipeline is available in the kitchen.

☒ **Common Resource**  
Confirm if this resource is common.

**Save**

## 23. Add Parking Area:

23.1 Parking Image – Upload an image of the parking area (JPG, SVG, PNG, Max Size: 1MB).

23.2 Reference Type – Enter the reference type (e.g., Auditorium).

23.3 Parking Area Name – Enter the name for the parking area.

23.4 Parking Total Area – Enter the total parking area value.

23.5 Parking Total Area Unit – Select the unit of measurement from the dropdown (e.g., Metre Square).

23.6 Two-Wheeler Count – Enter the available two-wheeler parking slots.

23.7 Three-Wheeler Count – Enter the available three-wheeler parking slots.

23.8 Four-Wheeler Count – Enter the available four-wheeler parking slots.

23.9 Medium Vehicle Count – Enter the available medium vehicle parking slots.

23.10 Large Vehicle Count – Enter the available large vehicle parking slots.

23.11 Common Resource – Tick the checkbox if the parking area is a common resource.



23.12 Save – Click to save the parking details.

**Add Services**  
Services/Add services

**Parking**  
Parking space availability and capacity.

**Parking Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

**Reference Type**  
Auditorium

**Parking Area Name**  
AK parking

**Parking Total Area**  
2

**Parking Total Area Unit**  
Metre Square

**Two-Wheeler Count**  
5

**Three-Wheeler Count**  
4

**Four-Wheeler Count**  
7

**Medium Vehicle Count**  
3

**Large Vehicle Count**  
3

☒ **Common Resource**  
Confirm this resource is common.

**Save**

## 24. Add Reception Resource:

24.1 Reception Area Image – Upload an image representing the reception area (JPG, SVG, PNG, Max Size: 1MB).

24.2 Reference Type – Click the dropdown and select the related reference type (e.g., Auditorium, Hall).

24.3 Reception Name – Enter a name for the reception.

24.4 Reception Area – Provide the total area of the reception.

24.5 Reception Area Unit – Click the dropdown and select the unit of measurement (e.g., Square Feet, Metre Square).

24.6 Reception Seating Count – Enter the number of seating arrangements available in the reception.

24.7 Reception Description – Provide details describing the reception area.

- 24.8 Cloak Room Storage Count – Enter the number of storage units available in the cloak room.
- 24.9 Ticket Counter Height – Enter the height of the ticket counter.
- 24.10 Ticket Counter Height Unit – Select the unit of measurement for the ticket counter height.
- 24.11 Access Points – Enter the number of entry/exit points available in the reception.
- 24.12 Service Desk – Specify if a service desk is available (Yes/No).
- 24.13 Internet Connectivity – Specify if internet connectivity is available in the reception (Yes/No).
- 24.14 Charging Facilities – Specify if charging points are available (Yes/No).
- 24.15 Cloak Room – Specify if the reception includes a cloak room facility (Yes/No).
- 24.16 Ticket Counter – Specify if there is a ticket counter in the reception (Yes/No).
- 24.17 Ticket Counter Payment Facility – Specify if payment facilities are available at the ticket counter (Yes/No).
- 24.18 Ticket Counter Lighting – Specify if adequate lighting is available for the ticket counter (Yes/No).
- 24.19 Ticket Counter Internet – Specify if internet is available at the ticket counter (Yes/No).
- 24.20 Common Resource – Check the box if this resource is common/shared with other areas.
- 24.21 Save – Click to save the Reception details.

The screenshot displays a web application interface for managing reception areas. A modal form titled "Reception" is open, allowing users to add or edit details. The form includes a section for "Reception Area Image" with a "Choose file" button and supported format information (JPG, PNG, Maximum Size: 1MB). Below this, there are input fields for "Reference Type" (a dropdown menu), "Reception Name", "Reception Area", "Reception Area Unit" (a dropdown menu), and "Reception Seating Count". The background shows a sidebar with a menu and a list of existing reception areas, including details like "SN Reception", "reception id: 51", "reference id: 199", "reception area: 2", "reception area unit", "reception entry area", "reception seating", "reception service", "reception internet", "reception mobile c", "is cloak room avail", and "cloak room storage".

**Add New Resource**

Reception

**ADD RESOURCE**

COMMON RESOURCE

HALL

ROOMS

RECEPTION

FIRESAFETY

KITCHEN

Reception Description

New

Cloak Room Storage Count

2

Ticket Counter Height

3

Ticket Counter Height Unit

Centimetre

☒ **Access Points**  
Indicate if entry and exit points are available for the reception.

☒ **Service Desk**  
Specify if a service desk is available in the reception Area.

☒ **Internet Connectivity**  
Check if internet connectivity is available at the reception.

☒ **Charging Facilities**  
Indicate if mobile charging ports are available at the reception.

☒ **Cloak Room**  
Confirm if cloakroom is available.

☒ **Ticket Counter**  
Confirm if ticket counter is available.

☒ **Ticket Counter Payment Facility**  
Confirm if ticket counter payment facility is available.

☒ **Ticket Counter lighting**  
Confirm if ticket counter lighting is available.

☒ **Ticket Counter Internet**  
Confirm if ticket counter internet is available.

☒ **Common Resource**  
Confirm if this resource is common.

**Save**

## 25. Add Washroom Resource:

25.1 Washroom Image – Upload an image of the washroom (JPG, SVG, PNG, Max Size: 1MB).

25.2 Washroom Name – Enter the name for the washroom.

25.3 Gender Type – Select the gender type from the dropdown (e.g., Male, Female, Unisex).

25.4 Washroom Closet Count – Enter the total number of closets.

25.5 Washroom Washbasin Count – Enter the total number of washbasins.

25.6 Washroom Shower Count – Enter the total number of showers.

25.7 Washroom Urinal Count – Enter the total number of urinals.

25.8 Accessibility – Check this option if the washroom supports physically challenged individuals.

25.9 Amenities – Check this option if a drinking water tap is available in the washroom.

25.10 Save – Click to save the washroom details.

**Washroom**  
Specifications for washroom availability and amenities.

☒ **Common Resource**  
Confirm if this resource is common.

Washroom Image  
Choose file  
Support Format: JPG, SVG, PNG, Maximum Size: 1MB

Washroom Name  
test washroom

Gender Type  
Female

Washroom Closet Count  
4

Washroom Washbasin Count  
3

Washroom Shower Count  
2

Washroom Urinal Count  
2

☒ **Accessibility**  
Specify if the washroom supports physically challenged individuals.

☒ **Amenities**  
Indicate if a drinking water tap is available in the washroom.

**Save**

## 26. Add Power Resource:

26.1 Power Image – Upload an image of the power source (Supported formats: JPG, SVG, PNG, Max size: 1MB).

26.2 Reference Type – Enter the type of reference (e.g., Auditorium).

26.3 Power Source Name – Enter the name for the power source.

26.4 Main Power Source – Select from the dropdown (e.g., Wind Energy for Sustainable Auditoriums).

26.5 Total Power Load – Enter the total load value.

26.6 Power Measurement Unit – Select the measurement unit (e.g., Kilowatt).

26.7 Power Backup Total Output – Enter the total backup output.

26.8 Power Backup Maximum External Load – Enter the maximum external load for backup.

26.9 Power Details Availability – Tick if power details are available.

26.10 Emergency Systems – Tick if emergency PSD (Platform Screen Door system) is available.

26.11 Power Backup – Tick if power backup is available.

26.12 Common Resource – Tick if this power resource is common.

26.13 Save – Click to save the power details.

**Add Services**  
Services/Add services

**Power**  
availability of power sources and backup options.

**Power Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

**Reference Type**  
Auditorium

**Power Source Name**  
AS\_POWER

**Main Power Source**  
Wind Energy (For Sustainable Auditoriums)

**Total Power Load**  
2

**Power Measurement Unit**  
Kilowatt

**Power Backup Total Output**  
4

**Power Backup Maximum External Load**  
2

☐ **Power Details Availability**  
confirm if a power details is available.

☐ **Emergency Systems**  
Confirm if an emergency PSD (platform screen door system) is available.

☐ **Power Backup**  
Specify if power backup is available.

☐ **Common Resource**  
Confirm if this resource is common.

**Save**

## 27. Add Security Resource:

- 27.1 Security Image – Upload a security-related image (Supported formats: JPG, SVG, PNG. Maximum size: 1MB).
- 27.2 Security Web Camera Count – Enter the number of web cameras.
- 27.3 Security Source Name – Provide the security source name (e.g., AK Security).
- 27.4 Security Person Count – Enter the number of security personnel.
- 27.5 Security Person Availability – Tick if security personnel are available.
- 27.6 External Security Availability – Tick if external security web cameras are available.
- 27.7 Security – Tick if security web cameras are available.
- 27.8 Common Resource – Tick if the security resource is common.

## 27.9 Save – Click to save the security details.

**Security**  
Detail about the security service provided.

**Security Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

**Security Web Camera Count**  
2

**Security Source Name**  
Ak security

**Security Person Count**  
2

☒ **Security Person Availability**  
confirm if a security person is available.

☒ **External Security Availability**  
Confirm if external security web cameras available.

☒ **Security**  
Confirm if security web cameras available.

☒ **Common Resource**  
Confirm if this resource is common.

**Save**

## 28. Add Fire Safety Resource:

28.1 Fire Safety Image – Upload the Fire Safety Image (JPG, SVG, PNG, Maximum Size: 1MB).

28.2 Fire Safety Source Name – Provide the source name for fire safety.

28.3 Fire Safety Description – Describe the fire safety measures in place.

28.4 Fire Safety Availability – Confirm if a fire safety tank is available.

28.5 Alarm System – Confirm if a fire alarm system is installed.

28.6 Exit Services – Indicate if fire safety exit services are available.

28.7 Emergency Lighting – Specify if emergency lights are installed.

28.8 Emergency Power – Confirm if emergency power systems are available.

28.9 Sprinkler System – Confirm if a sprinkler system is installed.

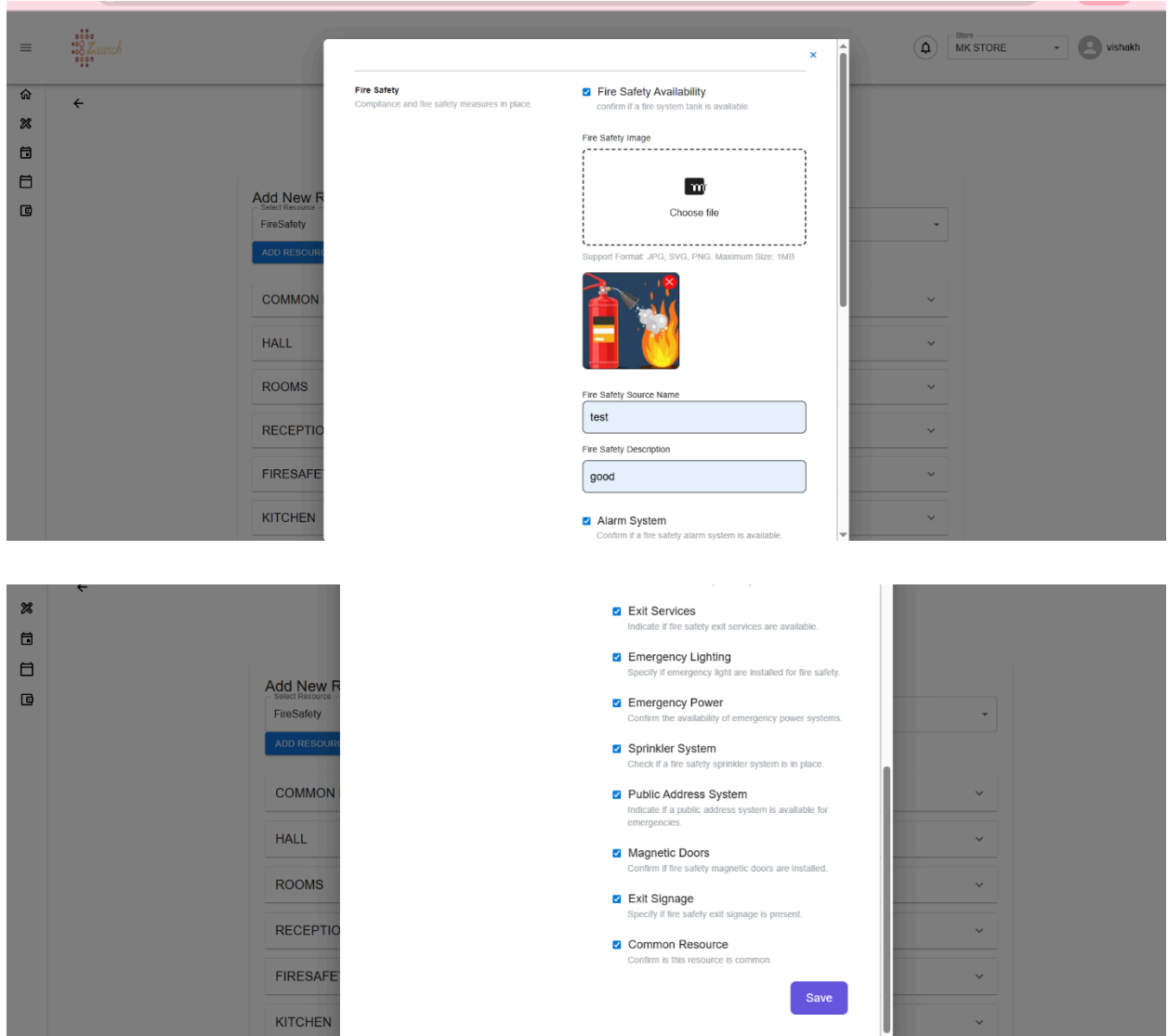
28.10 Public Address System – Confirm if a public announcement system is available.

28.11 Magnetic Doors – Confirm if magnetic doors are installed.

28.12 Exit Signage – Confirm if exit signage is present.

28.13 Common Resource – Confirm if the fire safety resource is common.

28.14 Save – Click to store the fire safety details.



**Fire Safety**  
Compliance and fire safety measures in place.

☒ **Fire Safety Availability**  
Confirm if a fire system tank is available.

**Fire Safety Image**  
Choose file  
Support Format: JPG, SVG, PNG; Maximum Size: 1MB

**Fire Safety Source Name**  
test

**Fire Safety Description**  
good

☒ **Alarm System**  
Confirm if a fire safety alarm system is available.

☒ **Exit Services**  
Indicate if fire safety exit services are available.

☒ **Emergency Lighting**  
Specify if emergency lights are installed for fire safety.

☒ **Emergency Power**  
Confirm the availability of emergency power systems.

☒ **Sprinkler System**  
Check if a fire safety sprinkler system is in place.

☒ **Public Address System**  
Indicate if a public address system is available for emergencies.

☒ **Magnetic Doors**  
Confirm if fire safety magnetic doors are installed.

☒ **Exit Signage**  
Specify if fire safety exit signage is present.

☒ **Common Resource**  
Confirm if this resource is common.

Save

## 29. Add Site Resource:

29.1 Site Image – Upload an image of the site (Formats: JPG, SVG, PNG, Max size: 1MB).

29.2 Site Source Name – Enter the site's source name.

29.3 Site Type – Select the site type from the dropdown list.

29.4 Site Description – Provide a brief description of the site.

29.5 Landscaping Status – Confirm if the site is landscaped.

29.6 Photoshoot Readiness – Indicate if the site is ready for an external photoshoot.

29.7 Common Resource – Confirm if this resource is common.

## 29.8 Save – Click to save the site details.

**Site**  
Location details and accessibility of the venue.

**Site Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

Site Source Name  
testt

Site Type  
Vineyard / Winery

Site Description  
good

☒ **Landscaping Status**  
Confirm if the site is landscaped.

☒ **Photoshoot Readiness**  
Indicate if the site is ready for an external photoshoots.

☒ **Common Resource**  
Confirm if this resource is common.

Save

## 30. Add Utility Resource:

- 30.1 Utility Image – Upload the utility image (JPG, SVG, PNG, max size 1MB).
- 30.2 Reference Type – Displays the service type (e.g., Home Stay).
- 30.3 Utility Name – Enter the utility name.
- 30.4 Utility Cost per Unit – Enter cost per unit.
- 30.5 Service Minimum Cost – Enter the minimum cost for the service.
- 30.6 Additional Cost – Enter any additional cost.
- 30.7 Additional Cost Description – Provide description for the additional cost.
- 30.8 Utility Description – Enter description of the utility.
- 30.9 Common Resource – Tick if the resource is common.
- 30.10 Save – Click to save the utility details.



**Add Services**  
Services/Add services

**Utilities**  
Provide details about the Utilities, including its name, cost and other configurations.

**Utility Image**  
Choose file  
Support Format: JPG, SVG, PNG. Maximum Size: 1MB

**Reference Type**  
Auditorium

**Utility Name**  
test utility

**Utility Cost per Unit**  
2

**Service Minimum Cost**  
1

**Additional Cost**  
2

**Additional Cost Description**  
cost

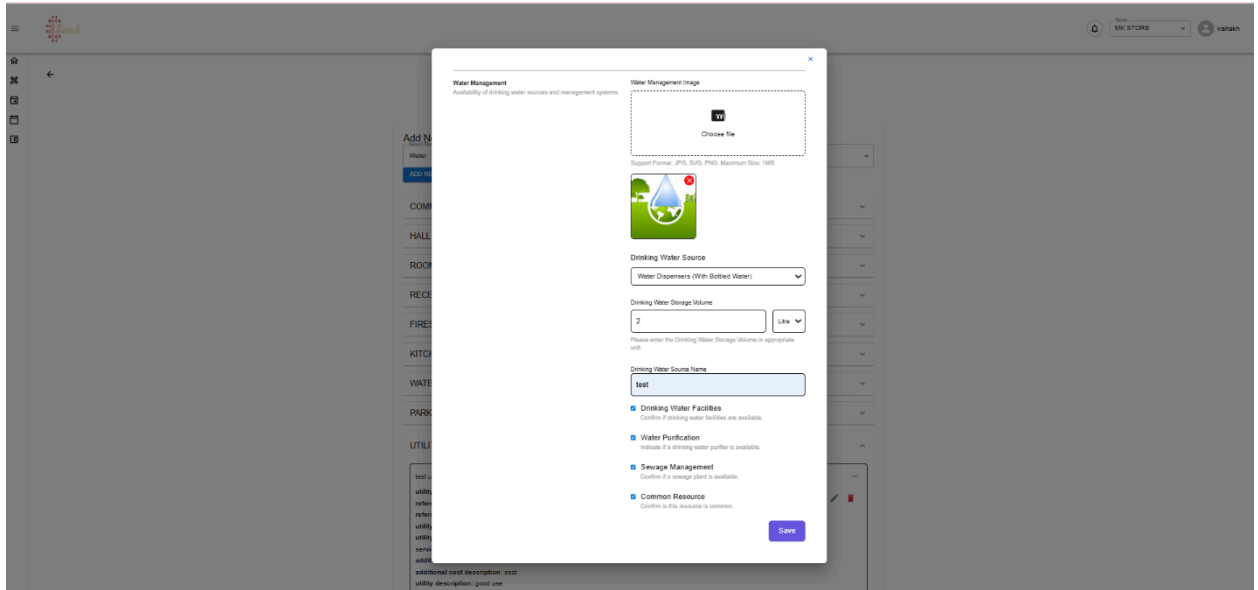
**Utility Description**  
good use

☒ **Common Resource**  
Confirm if this resource is common.

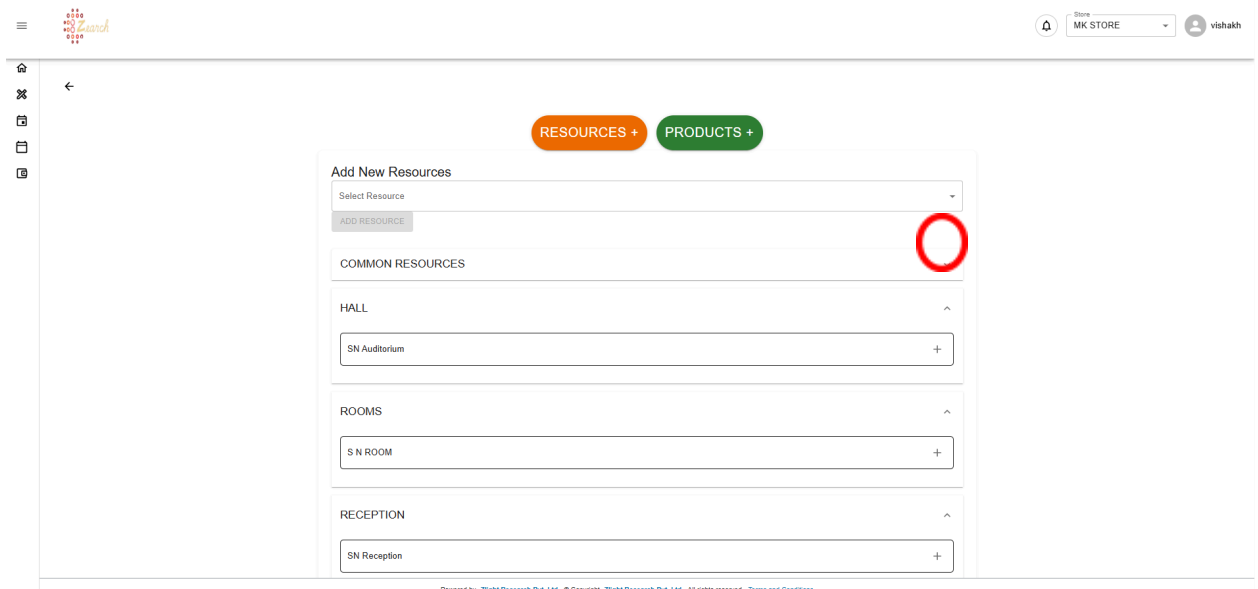
**Save**

### 31. **Add Water Resource:** Add Water Resource:

- 31.1 Water Management Image – Upload the water management image (formats supported: JPG, SVG, PNG; maximum size: 1MB).
- 31.2 Drinking Water Source – Select the source of drinking water from the dropdown.
- 31.3 Drinking Water Storage Volume – Enter the storage volume and select the unit (e.g., Litre).
- 31.4 Drinking Water Source Name – Enter the name of the water source.
- 31.5 Drinking Water Facilities – Tick if drinking water facilities are available.
- 31.6 Water Purification – Tick if water purification is available.
- 31.7 Sewage Management – Tick if sewage management is available.
- 31.8 Common Resource – Tick if the water management resource is common.
- 31.9 Save – Click to save the water management details.

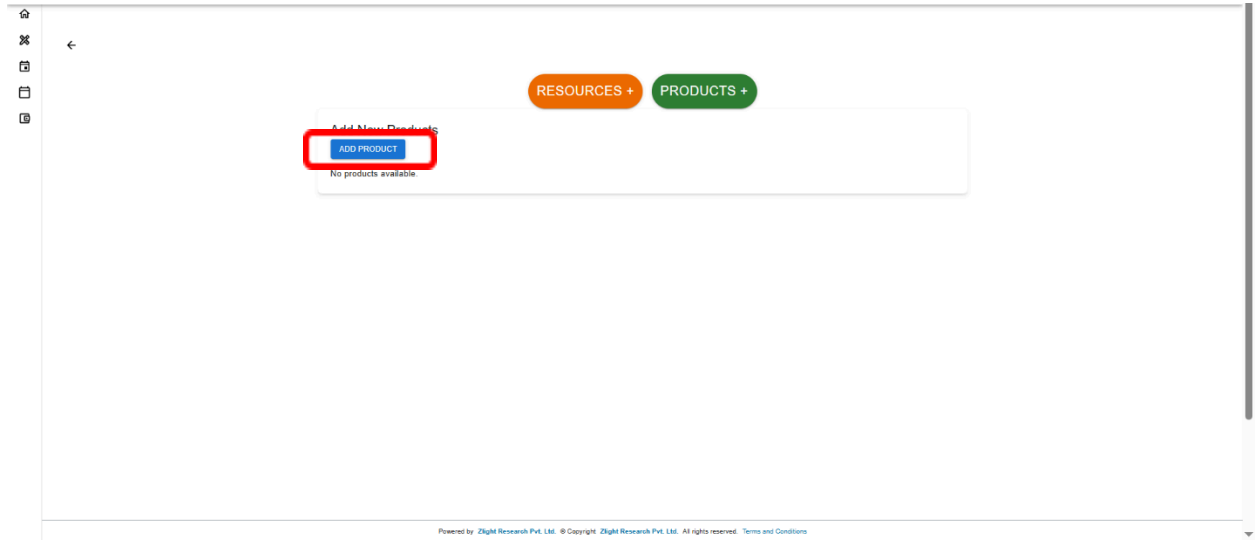


32. All the added resources are listed below. Click the arrow.





34. Once at least one resource is added, the Product Add screen is displayed.
35. Click Product.



36. The Product Add process consists of three screens: Product Detail, Product Class, and Product Specification.
37. Product Detail screen mandatory fields description:
  - 37.1 Upload Photos – Add at least one clear image of the product in JPG, PNG, or SVG format within the allowed file size.
  - 37.2 Category – Select the main category under which the product falls.
  - 37.3 Sub Category – Select the relevant subcategory for better classification.
  - 37.4 Grade – Specify the product quality or grade (e.g., Premium, Standard).
  - 37.5 Product Family – Group the product under its broader family type.
  - 37.6 Product ID – Enter a unique identifier for internal tracking.
  - 37.7 Product Unit Value – Define the value per unit of the product (e.g., 1 piece, 1 kg).
  - 37.8 Product Label – Provide a short label or name for quick reference.
  - 37.9 Max Retail Price – Enter the maximum price at which the product will be sold.
  - 37.10 Product Code – Assign a unique product code for system identification.
  - 37.11 Product Unit Measure – Specify the unit of measurement (e.g., Kg, Litre, Piece).
  - 37.12 Product Code Standard – Mention the code standard if applicable  
"Bethel"**(selected by the Manager)**
  - 37.13 Barcode – Enter or scan the product's barcode for inventory purposes.
  - 37.14 Brand Name – Provide the brand name of the product.
  - 37.15 Heading – Main title of the product that will appear in listings.

37.16 Sub Heading – A short descriptive line that complements the main heading.

37.16 Sub Heading – A short descriptive line that complements the main heading.

38. Product Class screen (mandatory and preconfigured):
  - 38.1 Service Type → Service (**selected by the Manager**)
  - 38.2 Product Service → Service Delivery (**selected by the Manager**)
  - 38.3 Search Policy Identifier → Not Applicable (**selected by the Manager**)
  - 38.4 Tax Identifier → D (**selected by the Manager**)
  - 38.5 Delivery Class → Service (**selected by the Manager**)
  - 38.6 Fulfillment → Service Fulfillment (**selected by the Manager**)
  - 38.7 Product HSN → Not Applicable (**selected by the Manager**)
  - 38.8 Product Rating and Product Status are disabled.
39. "ADDTOCART" checkbox: Check this box to make the product available for customers to add to their cart and proceed to checkout.
40. "VAS" checkbox: Check this box only if the product is a Value-Added Service.

The screenshot shows the 'Zurch' app interface. The top navigation bar has a hamburger menu on the left and a 'Store' dropdown on the right. The main content area is a modal form titled 'Product Specification'. The form is divided into three sections: 'Product Details', 'Product class', and 'Product Specification'. The 'Product Specification' section contains the following fields:

- Service Type: Service
- Tax Identifier: D
- Product Rating: (empty)
- Product HSN: Not Applicable
- Product Information: good climate and happy
- Product Service: Service Delivery
- Delivery Class: Service
- Currency: INR
- Product Specification: good environment
- Search Policy Identifier: Not Applicable
- Fulfillment: Service Fulfillment
- Product Status: (empty)
- Add new tag (Enter to add tag): (empty)
- Useful: (empty)
- VAS: ☐ VAS

At the bottom of the form, there are two buttons: 'BACK' and 'NEXT'.

41. Enter Slot Time Details (in the Product Specification screen): Enter Slot Time Details (in the Product Specification screen):
  - 41.1 Start Time (HH, MM, Day) – Select the starting hour, minute, and day for the product slot.
  - 41.2 End Time (HH, MM, Day) – Select the ending hour, minute, and day for the product slot.
  - 41.3 Cost – Enter the base cost for the selected slot duration.
  - 41.4 Additional Cost Per Hour – Enter the extra charge applicable for every additional hour beyond the booked slot.
  - 41.5 Currency – Choose the appropriate currency (e.g., INR, USD) from the dropdown list.
- Enable AC Availability and Costs
  - 43.1 AC Cost – Specify the cost of using the AC during the slot.
  - 43.2 Additional AC Cost Per Hour – Enter the extra AC charge for each additional hour beyond the booked slot.
  - 43.3 AC Time Slot – Set the AC operating period by selecting Start Hour, Start Minute and End Hour, End Minute.
42. If the **Education Institution checkbox is enabled** and the user is part of an education institution → they should see the “**Cost For TimeSlot Internal**” value
43. If the user is **not part of an education institution** → they should only see the **normal Cost** (not the internal cost).
44. **Drag and Drop Resources**
  - 44.1 From the list of **Common Resources** and **Other Resources** displayed on the left side, click and hold the required resource (e.g., Hall, Room, Utility, Security, etc.).
  - 44.2 Drag the selected resource to the right-hand side.
  - 44.3 Drop the resource into either **Selected Common Resources** or **Selected Other Resources**, depending on its category.

45. Enter Description

Provide a Description for the product. This can include key features, special notes, or any relevant information customers need to know before booking.

46. If this product requires another product to function together, select it from the **Dependent Products** dropdown list.

47. After completing the Product Specification screen, click Submit to save the product.

This screenshot shows the 'Product Specification' screen (step 3 of 3). The left sidebar contains a search bar and a list of icons. The main content area has a modal window with the following fields:

- Product Details** (Step 1): HH (06), MM (00), Day (Day One)
- Product class** (Step 2): HH (15), MM (00), Day (Day Two)
- Product Specification** (Step 3):
  - Cost: 1500
  - Cost For TimeSlot Internal: 1500
  - Currency: INR
  - ☒ AC Available
  - AC Cost: 1500

The right sidebar shows the store name 'POLE\_STORE' and the user 'vishakh'.

This screenshot shows the 'Resources' selection screen. The left sidebar is the same as the previous screen. The main content area has a modal window with the following sections:

- Description**: new
- Resources**:
  - Available Resources**:
    - Common Resources: Hall: SN Auditorium, Room: S N ROOM, Firesafety: test firesafely, Utility: test utility, Security: Ak security, Site: testt, Washroom: test washroom, Power: AS\_POWER
  - Selected Resources**:
    - Selected Common Resources: Kitchen: SN KITCHEN, Reception: SN Reception, Parking Area: AK parking
    - Selected Other Resources: (empty box)

The right sidebar shows the store name 'MK STORE' and the user 'vishakh'.

This screenshot shows the bottom of the modal window. It features a 'Dependent Products' dropdown menu and two buttons: '← BACK' and 'SUBMIT →'.

48. The service unit has Edit and Delete options.

No image available	201	MK AUDITORIUM NEW	Auditorium	2025-08-14 12:27:45 PM	2025-08-14 12:17:16 PM	⋮
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Edit  
Delete  
Calender

#### 49. Delete Service Unit – Confirmation

49.1 When you attempt to delete a service unit, a confirmation message appears: "Are you sure you want to delete the service unit Id: XX?".

49.2 You can choose NO to cancel or YES to proceed with the deletion.

The screenshot shows the 'Service Home Stay' management interface. A confirmation dialog titled 'Delete Service Unit' is displayed in the center, asking 'Are you sure you want to delete the service unit Id: 27?'. The dialog has 'NO' and 'YES' buttons. In the background, a table lists service units:

Service Unit Id	Service Unit Name	Service Unit Type	Created On
27	S N HOMESTAY	Home Stay	2025-06-26 12:22:18 PM
33	CENTRE TEST1	Home Stay	2025-07-29 03:20:52 PM

#### 50. Delete Service Unit – OTP Verification

50.1 After clicking YES, an OTP will be sent to your registered email address.

50.2 Enter the OTP in the provided field and click DELETE to confirm.

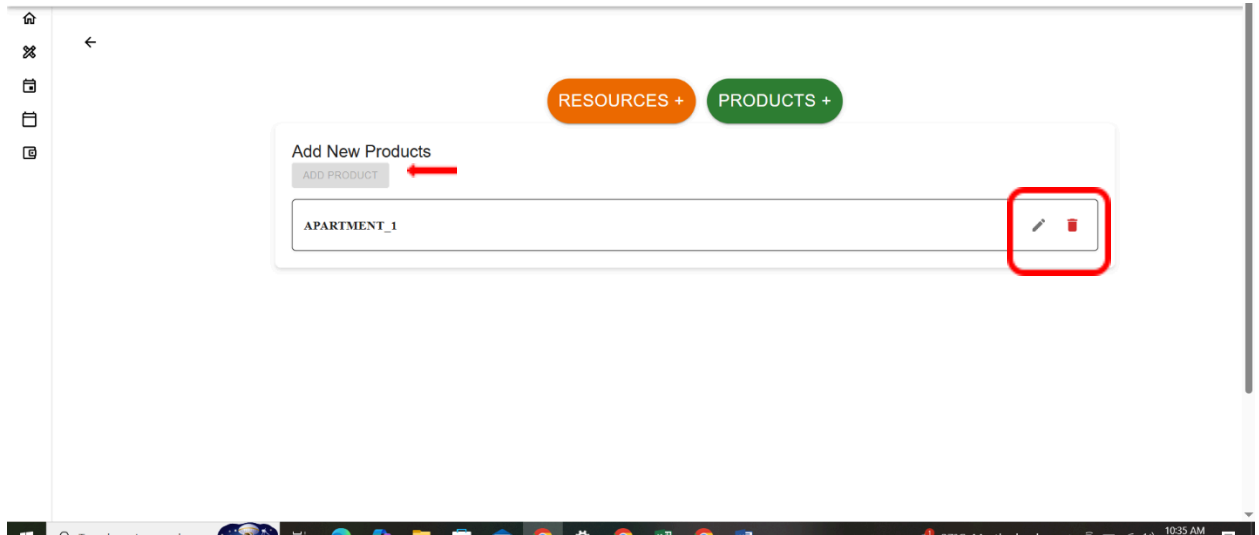
50.3 If you do not receive the OTP, you can use the Resend OTP option after the countdown.

50.4 To cancel the process, click CANCEL.

The screenshot shows the 'Service Home Stay' management interface with the 'Delete Service Unit' dialog. The dialog now includes an 'Enter OTP' input field, a 'Resend in 58s' timer, and a 'RESEND OTP' button. The 'DELETE' button is highlighted in red. A green notification banner at the bottom states 'OTP sent successfully to your registered email address'. The background table is the same as in the previous screenshot.



51. In the case of Auditorium, AC has an extension option, which is not applicable for Home Stay and Service Apartment.
52. Only one product is allowed for Service Apartment, while multiple products can be applied for Auditorium and Homestay.
53. All the products have Edit and Delete options.



54. If a resource is already used in a product (as a selected common resource/other selected resource), it cannot be deleted

